

DOCUMENT NUMBER

AGENCY NAME

FISCAL YEAR

DATE SUBMITTED

FUND AND APPROPRIATION

COPY TO BUDGET DIV., DEPT. OF FINANCE

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(SEE SAM 6230)

| ALLOTMENT TO BE REDUCED | TOTAL ALLOTMENT BEFORE THIS TRANSFER | UNENCUMBERED BALANCE BEFORE THIS TRANSFER | AMOUNT TO BE TRANSFERRED FROM |                           | TOTAL ALLOTMENT TO BE DECREASED BY |
|-------------------------|--------------------------------------|---|-------------------------------|---------------------------|------------------------------------|
|                         |                                      |   | UNENCUMBERED BALANCE          | UNLIQUIDATED ENCUMBRANCES |                                    |
|                         |                                      |   |                               |                           |                                    |

| ALLOTMENT TO BE INCREASED | TOTAL ALLOTMENT BEFORE THIS TRANSFER | UNENCUMBERED BALANCE BEFORE THIS TRANSFER | AMOUNT TO BE TRANSFERRED FROM |  | TOTAL ALLOTMENT TO BE INCREASED BY |
|---------------------------|--------------------------------------|---|-------------------------------|--|------------------------------------|
|                           |                                      |   | UNENCUMBERED BALANCE          | UNLIQUIDATED <sup>1</sup> ENCUMBRANCES |                                    |
|                           |                                      |   |                               |  |                                    |

<sup>1</sup> Must agree in total with amount of reduction of Unliquidated Encumbrances shown above.

REASONS FOR TRANSFER (Please provide references to appropriate documents as necessary)

I hereby certify that all conditions for exemption for budgetary review set forth in SAM 6230 have been complied with and this document is exempt from budgetary review by the Department of Finance.

DEPARTMENTAL APPROVAL



TITLE (Official Designated by Director)

DATE SIGNED



TITLE

DATE SIGNED